

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, July 2, 1996

DLA BI-WEEKLY REPORTS TO USD(A&T). Maj Gen Drewes would like to see acquisition reform initiatives communicated in the bi-weekly report that VADM Straw sends to Dr. Kaminski, Under Secretary of Defense (Acquisition & Technology). All AQO teams will submit by the last working day of each month, a write-up regarding their acquisition reform initiatives. Input should be submitted to LTC Marchman, AQO Executive Assistant.

DLA TRANSPORTATION CONFERENCE. Successful conference held last week in Boston. Many thanks to Maj Gen Drewes for kicking off the conference. Action items are being compiled. Significant issues were Foreign Military Sales and inconsistencies driven by DBOF issues; metrics; and training.

PRODUCT DESIGN, CONTROL & DEVELOPMENT TEAM (AQOF).

- o Last week, we held a VideoTeleconference (VTC) with Motorola, DCMC Phoenix, Vicky Joy (DCMC Twin Cities), and Gen Drewes to review results of the Software Capability Evaluations (SCE) DCMC performed at Motorola, Scottsdale, AZ. Vicky described the approach used in the evaluation and reexamination as well as the final conclusion. DCMC Phoenix discussed how they are using the SCE results of their Software risk assessment to tailor oversight at the facility. Motorola expressed appreciation for our efforts. They encouraged us to work with Office of the Secretary of Defense (OSD)/Services in having DCMC conduct the Software reviews on behalf of the Services and eliminate costly duplication. Motorola is subjected to about 6-10 source selection software reviews annually (at a cost of \$80,000 - \$120,000 each) and expects this to grow to 15 reviews next year. We agreed to explore this and requested that Motorola take an active role in bringing this to OSD and Service senior staffs as well.
- o Jeff Allan and Kevin Holt met with the Electronic Industries Association (EIA) Systems Engineering, Software Engineering, and Configuration Management Subcommittees to review DCMC efforts in SCEs and the potential for streamlining the process. The EIA subcommittee members were supportive of reducing the number of different reviews they are subjected to in the software area.
- o With respect to Cost/Schedule Control Systems Criteria (C/SCSC),

Kevin Kane continues to work with the Services and industry to update the Joint Implementation Guide. We will be submitting the latest draft for joint-service review/coordination week of 1 July 96 and expect the revised Guide to be issued in August.

- o As a result of the May 28-29 meeting with the National Security Industrial Association (NSIA), the association is revising their draft Industry Standard for Earned Value Management Systems. Release of the draft is expected during the first week in July.

- o AQOF is conducting market research for possible HQ funded procurement of Performance Measurement Analysis software to support field offices.

- o The revised Joint Cost/Schedule Status Report (C/SSR) Guide was approved for use by Gen Drewes on June 24, 1996. Copies will be disseminated electronically to District focal points soon.

- o Certification requirements for Cost Performance Measurement (CPM) monitors were revised by a June 14, 1996 DLA-CAHW letter. CPM monitors are no longer required to be DAWIA Level II certified in the Business, Cost Estimating, and Financial Management (BCEFM) career field. Instead, they can be Level II certified in any career field as long as they complete or fulfill BFM 102 and BFM 203 courses.

- o Mike Ferraro and Patee Gonzalez have been working closely with DCMDE on the Engineering Skills Database design. On June 14, 1996 Patee met with the DCMDE designer and other engineering personnel for the database demo. Improvements to the database structure were identified. We are also working with AQAC personnel to address their concerns regarding the relationship of this database with SPS.

- o On 3 July at 1300, AQOF will sponsor a Systems Engineering VTC with the Districts. Topics for discussion include the FY 97 Business Plan/Metrics; Lean Aircraft Initiative Support; and the Engineering Skills Database.

- o Kevin Holt is planning the next SCE for the Modified Miniature Receive Terminal (MMRT) Program Office to evaluate the software capability of Rockwell International.

CONTRACTOR CAPABILITY & PROPOSAL ANALYSIS TEAM (AQOD).

- o Mr. Steve Swart is having surgery today to repair a torn retina. He should be back to work soon. We wish him a speedy recovery.

WORKFORCE STRATEGY TEAM (AQOJ).

o Workforce Strategy is continuing work on the training matrices. A letter about upcoming Training Analysis Sessions has been signed by General Drewes and is going out to Commanders this week. Ann Deitz will be contacting affected Team Chiefs or action officers about it. Adjustments may be made to the proposed schedule if it is determined that sufficient information is already available without having to hold a training analysis session. If you have any questions, please call Ann Deitz at (703) 767-2358.

o Intern Development Team:

1. Third team meeting complete.
2. July meeting will take place at (DSMC) Ft. Belvoir beginning at 1300 on Wednesday, July 17 and ending at 1600 on Friday, July 19.
3. August meeting will begin at 1300 on Monday, August 26 ending at noon on Wednesday, August 28. Tim Kelly at Minneapolis will host the meeting.
4. Milestones are:

1996

- Prepare FY 1997 budget input, Complete Finish designing competencies, Team, July 31
- Write training objectives, Team, Sept. 13
- Design and develop intern program and all supporting instructional aides, Team, Nov 1
- Develop recruitment criteria, DCPSO, Nov 1
- Prepare JOA for recruitment, Team, Nov 1
- Brief DCMC Management Team and Think Tank, Nov/Dec
- Brief DCMC Worldwide Commander's Conference, Nov 12-14, San Diego
- Prepare support personnel (e.g., mentors, supervisors, commanders) for their roles, Dec 96-Jan 97

1997

- Recruit, District Workforce Development Teams, Jan 31
- Select participants by March 1
- Begin Program 30 Mar

o DoD Acquisition Reform Recognition: A 3-prong program was developed and guidance provided for implementing the program. No cash reimbursement but other cash awards can be given for the same recognition. A matrix was provided each team chief with a breakout of the characteristics of each type of recognition.

PAYMENT, CLOSEOUT & PROPERTY TEAM (AQOE).

o Dave Guinasso will be joining AQOE to lead the efforts re Performance Based Payments and Commercial Item Financing--to include policy and training needs. He will also be on the OSD Finance Committee.

- o Ms. Bowman is hosting a Property Privatization in-process review the week of 8 July. The team will perform a complete assessment of the test program, to include an analysis of other initiatives being worked in the field.
- o We're doing a complete scrub of Termination Automated Management System (TAMS). DLA Information Services Directorate (CAN) is assisting with independent evaluations of the software program...and how best to proceed with the new version.

OVERHEAD CENTER (AQOK).

- o ADPE Videoconference. A videoconference was held on July 27, 1996, to discuss the transition of the ADPE function from the current team arrangement to the Software Center. Effective October 1, 1996, the Software Center will have cognizance over cost reviews for information technology. Details of the transition are currently being worked out by Mr. Gerry Cawley, Deputy, DCMDE, Mr. Pete Landini, Operations Support Director, DCMDW, and DCMC Headquarters representatives, Major Steve Latsis, AQOF, and Myla Edwards, AQOK.
- o The Pension Tiger Team met on June 25-27, 1996 to discuss pension issues arising from mergers and acquisitions of defense contractors. The team is composed of four Defense Corporate Executives (DCEs), a DCMC attorney, DCAA, and Patrick Ring and Tricia Kobus of AQOK. A few team members will meet in Hartford, CT, on July 16, 1996, to finalize a briefing for upper management.

APPROVED:

JILL E. PETTIBONE
Executive Director
Contract Management Policy